



# CRESTWOOD SCHOOL DISTRICT

27235 Joy Rd  
Dearborn Heights, Michigan 48127-1022

Director Business/Operations  
Penny Morgan

Superintendent of Schools  
Dr. Youssef Mosallam

Director HR/Student Services  
Dr. Linda Lazar

February 1, 2021

## Purpose of Letter: Tentative Reintegration Plan 2021

Dear Parents and Community,

Since March of 2020, we as a community, a nation, and the world have been adjusting to ever changing dynamics due to COVID-19. As a school district our focus from the onset of the Pandemic has emphasized safety, consistency, and enhancement of distance learning through increased and improved technology. We as a school community have followed through with these commitments by practicing what is in the best interest of our students and community.

What have we learned since March of 2020:

1. We need to survey parents with a plan so that they can make a decision based off of specific expectations for their children's return to school
2. We have adapted and adopted cleaning protocols to meet the needs of all staff and students
3. We have updated infrastructure needs to meet the needs of all staff and students
4. We must continue the use of technology to support all students

Since December of 2020, we have been adapting our plan of a ***Tentative*** return for March 1, 2021. Last week we held our final subcommittee meeting to prepare a submittal to the community for our ***Tentative Reintegration Plan*** for the remainder of the school year. ***Please note, there will be a question and answer session during the Board Study Session on February 8 at 5:00 PM (Virtual), surveys will be sent to homes starting February 9 as we wish to share the information first, and make adjustments as needed prior to asking community members to make a decision for their children.***

Upon reviewing all of my notes, speaking with many different team members and constituents, I brainstormed with fellow members of our team to identify a schedule that would work best for all in these difficult times. Through this we had to take into consideration transportation, lunches, safety, childcare, and what is the best learning environment possible with the circumstances we are in; all of this knowing that no matter what decision is made, not everyone would be happy as there is no perfect solution.

With this letter you will find:

1. Important Notes
2. Tentative Instructional Time for all Students:
3. Remaining School Calendar
4. Tentative Reintegration Schedule of Return
5. Tentative Elementary Student Schedule
6. Tentative Middle School Student Schedule
7. Tentative High School Schedule
8. Timeline of Plan Development
9. Lunch Discussion Items

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Please, read the entire packet as it will answer many of your questions and will help you to make a decision that is well informed and complete upon receipt of your survey.

Also, please send any questions that you may have to: [2021ReintegrationPlan@csdm.k12.mi.us](mailto:2021ReintegrationPlan@csdm.k12.mi.us)

Thank you,



Dr. Youssef Mosallam  
Superintendent of Schools

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# Tentative March 1 and Trimester *Three* Schedule

## *Reintegration Plan March 2021*

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**\*Note - Groupings are only developed for students who wish to be in-person so we can logistically ensure safety**

**\*Students cannot change their choice after the start of the new schedule**

**\*ALL students will receive direct instruction at the same time**

**\*Purpose - To assist in the integration of students with a focus on Social Emotional development**

**\*Note - If the in-person cohort exceeds 50% in Middle or High School, we will have to schedule three groups, A, B, & C**

**\*We will continue with the plan when vaccinations through Wayne County Health Department are completed**

**\*There will be additional rules and expectations for students who return to school such as but not limited to:**

- No locker use
- No Drinking Fountains
- Specific established times, with limited students, to use restrooms
- 6 Feet of separation at all times
- Masks worn all day except while eating lunch
- No congregating in hallways or passing areas
- Pre-Checks for fever or illness
- Quarantine areas of school for ill children who must be picked up immediately
- Immediate exiting of schools at the end of the school day unless prearranged by staff
- Wearing of mask on bus at all times and sitting as arranged by the bus driver
- Restorative Practices to support students to adhere to rules but dismissal from face-to-face instruction can occur if students continuously defy COVID-19 Regulations

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## Tentative Instructional Time for all Students:

High School 7:45 AM - 12:55 PM

Middle School 8:10 AM - 1:40 PM

Elementary 9:00 AM - 2:15 PM

## Remaining School Calendar

March	April	May	June
<b>11th</b> Elementary P/T Conference half day, all AM sessions online only	<b>5th</b> PD for all levels, no student instruction	<b>4th</b> PD for all levels, no student instruction	<b>11th</b> - Last Day of School (Half day all levels)
<b>15th</b> - Trimester 3 Begins	<b>5th</b> thru. <b>16th</b> - All online	<b>12, 13, 14</b> - Eid Break	
<b>26th</b> thru. April <b>2nd</b> - Spring Break	<b>12th</b> - Start of Ramadan	<b>31st</b> - Memorial Day	
<i>(6 Days No School)</i>	<i>(1 Day No School)</i>	<i>(4 Days No School)</i>	

## Tentative Reintegration Schedule of Return

Week of March 1 - All Elementary

Week of March 8 - 5th Grade and 9th Grade to support orientation and social/emotional development

Week of March 15 - 7, 8, 10 Grades

Week of April 19th - 11th and 12th Grades

### Grouping Explanation for All Levels:

In order to ensure a safe environment for all students, students who select the face-to-face/hybrid instruction will be placed into two groups, Group A and Group B. The instructional day will consist of live streaming instruction for students who are at home and who are in the classroom.

- Based on the schedules shared, student groups will attend face-to-face instruction during the day assigned; days not assigned will be synchronous live instruction online.
- All students who choose on-line only instruction will receive direct instruction during the live-streaming of instruction.
- ALL students will receive instruction during the scheduled instruction as identified in the schedules below.

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## Tentative Elementary Student Schedule

Day	9:00 AM - 2:15 PM	2:20 PM - 3:00 PM	Notes
M	Group A	Small group instruction for online students	<ol style="list-style-type: none"> <li>9:00 AM - 2:15 PM - ALL students are receiving Direct Instruction with Live Streaming: <b>Group A will be in-person; Group B will be online with Students who choose to be online.</b></li> <li>2:20 PM - 3:00 PM - All students who were online will have opportunities for small group instruction while continuing online. Groups will be developed by the teacher.</li> <li>Specials will follow through the schedule as they do now but may be reduced in minutes.</li> <li>Wednesdays will alternate Group A and Group B weekly to have a balanced number of in-person learning opportunities.</li> <li>We will work on providing substitutes to support Pre-K Grade 2 Teachers with students. <ol style="list-style-type: none"> <li>Substitutes will also support during lunches.</li> </ol> </li> <li>Lunches will be bagged lunch and spread out between classrooms and open areas.</li> <li>Instructional Day Support Students will still get support in their homeschool as the program is currently 8:00 AM - 3:00 PM.</li> <li>Specials will travel to the classroom.</li> </ol>
T	Group B	Small group instruction for online students	
W	Group A and Group B Alternate Weeks	Small group instruction for online students	
R	Group A	Small group instruction for online students	
F	Group B	Small group instruction for online students	



## Tentative Middle School Student Schedule

Day	Periods	8:10 AM - 1:40 PM	Notes:
M Group A	1	8:10 - 8:55	<ol style="list-style-type: none"> <li><b>8:10 AM - 1:40 PM</b> - ALL students are receiving Direct Instruction with Live Streaming: <b>Group A will be in-person; Group B will be online with Students who choose to be online.</b></li> <li>Enrichment is built into the schedule.</li> <li>Electives will follow through the schedule as they do now but may be reduced in minutes.</li> <li>Wednesdays will alternate Group A and Group B weekly to have a balanced number of in-person learning opportunities.</li> <li>Lunches will be bagged lunch and spread out between classrooms and open areas.                         <ol style="list-style-type: none"> <li>Lunchtime will be used to support social emotional learning</li> </ol> </li> <li>Prior to the start of the new schedule, ALL 5th Grade students and families will have an opportunity for an orientation and social/emotional activities.</li> </ol>
T Group B	2	9:00 - 9:45	
W Groups Alternate Weeks	3	9:50 - 10:35	
R Group A	Lunch	10:40 - 11:10	
F Group B	4	11:15 - 12:00	
	5	12:05 - 12:50	
	6	12:55 - 1:40	

\*We are reviewing adding enrichment time to the schedule for students who are online.

## Tentative High School Schedule

Day	Periods	7:45 AM - 1:45 PM	Notes:
M Group A	1	7:45 - 8:35	<ol style="list-style-type: none"> <li>1. 7:45 AM - 1:45 PM - ALL students are receiving Direct Instruction with Live Streaming: <b>Group A will be in-person; Group B will be online with Students who choose to be online.</b></li> <li>2. Online students will have opportunities for Enrichment support from 1 - 1:45 as scheduled by the teacher.</li> <li>3. Electives will follow through the schedule as they do now but may be reduced in minutes.</li> <li>4. Wednesdays will alternate Group A and Group B weekly to have a balanced number of in-person learning opportunities.</li> <li>5. Lunches will be bagged lunch and spread out between classrooms and open areas. <ol style="list-style-type: none"> <li>a. Lunchtime will be used to support social emotional learning</li> </ol> </li> <li>6. Prior to the start of the new schedule, ALL 9th Grade students and families will have an opportunity for an orientation and social/emotional activities.</li> </ol>
T Group B	2	8:40 - 9:30	
W Groups Alternate Weeks	3	9:35 - 10:25	
R Group A	Lunch	10:30 - 11:00	
F Group B	4	11:10 - 12:00	
	5	12:05 - 12:55	
	Online Students Enrichment Support	1:00 - 1:45	

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## Timeline of Plan Development

- **February 2, Tentative** Plan begins to go to homes with information on next steps- This will give parents the opportunity to review tentative plan to make an informed decision when they are surveyed
- **February 8**, Board Public Study Session, 5:00 PM Virtual, on tentative plan to answer questions and discuss the plan between Board of Education, Administration, and Community
- **February 9**, Surveys are sent to individual families to make a decision between continued online instruction or Face-to-Face/Hybrid Instruction
  - Numbers will be a determining factor on how the plan will be implemented
  - Transportation will be provided for students who already attain transportation and a detailed plan will be completed once numbers are complete
- **February 22**, Final plan will be discussed at Study Session and presented to the Board for approval during Normal Board Meeting

## Lunch Discussion Items

1. Meal equality among all our students, whether they are virtual or face to face
2. Breakfast will be offered
  - a. This may happen two ways, either at school, in bags, in the classroom or cafeteria or
  - b. Seven breakfasts sent home the week before for all students
3. Wednesday's Alternating
  - a. Send home 4-5 lunches
4. Seven Day Meal Kits
  - a. 7 day meal kits for virtual students
  - b. 4-5 day meal kits for face to face students, depending if they are in-house on Wednesday
    - i. We can change from a 7 day to 5 day meal kits, if needed
5. Survey Parents on Meal Planning
6. Pre-Ordering Meals